

**SPECIAL TOWN BOARD MEETING OF THE TOWN BOARD  
OF THE TOWN OF NEW HARTFORD, NEW YORK,  
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON  
WEDNESDAY, NOVEMBER 13, 2024 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

**TOWN BOARD MEMBERS PRESENT:**

Councilman John Latini  
Councilman David Tehan  
Councilman James J. Messa  
Councilman David M. Reynolds  
Supervisor Paul A. Miscione

**OTHER TOWN OFFICIALS PRESENT:**

Town Clerk, Cheryl A. Jassak-Huther  
Highway Superintendent Richard Sherman  
Deputy Town Supervisor, Anthony J. Trevisani  
Police Chief, Ronald Fontaine  
Town Attorney, Herbert Cully

Thereafter a quorum was declared present for the transaction of business.

**I. VOUCHERS**

RECORD OF CLAIMS #1		
24-01769 & 24-01881-24-01888		
A		\$6,258.32
B		\$700.07
BP		\$5,366.54
DB		\$72.04
F		
SF		
SL		\$1,300.44
SS		
TA		\$1,074.43
HEP		
HMA		\$410.67
HTA		
<b>TOTAL</b>		<b>\$15,182.51</b>

RECORD OF CLAIMS #2		
24-01890-24-01896		
A		\$4,376.93
B		
BP		\$1,228.81
DB		\$192,873.50
F		
SF		
SL		
SS		\$1,054.52
TA		\$5,980.00
HEP		
HMA		
HTA		
<b>TOTAL</b>		<b>\$205,513.76</b>

RECORD OF CLAIMS #3		
24-01897-24-01901		
A		
B		
BP		\$73,756.29
DB		
F		
SF		
SL		
SS		
TA		\$26,992.45
HEP		
HMA		
HTA		
<b>TOTAL</b>		<b>\$100,748.74</b>

RECORD OF CLAIMS #4		
24-01883 & 24-01903-24-01967		
A		\$25,427.19
B		\$2,788.45
BP		\$31,874.95
DA		
DB		\$32,474.44
F		
SF		
SL		\$11,427.02
SS		\$640.33
TA		
HEP		
HMA		\$114.98
HTA		\$6,076.29
<b>TOTAL</b>		<b>\$110,823.65</b>

RECORD OF CLAIMS #5		
24-01969-24-01972		
A		\$20,669.93
B		
BP		
DA		
DB		
F		
SF		
SL		
SS		
TA		
HEP		
HMA		
HTA		
<b>TOTAL</b>		<b>\$20,669.93</b>

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The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan:

**(RESOLUTION NO. 406 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve the regular vouchers.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan:

**(RESOLUTION NO. 407 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve the NYC Town Association Vouchers (Cheryl Jassak-Huther, Paul Miscione, Richard Sherman and John Latini) and the Bonadio Vouchers.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Abstain

Resolutions PASSED with four (4) affirmative votes and duly ***ADOPTED***.

**II. 2025 PRELIMINARY BUDGET PUBLIC HEARING**

- a. Town Attorney Herbert Cully** – this is a continuation of the public hearing because the preliminary budget you had at the last hearing did not conform exactly with the preliminary budget that you had previously adopted. Corrections were made to conform the preliminary budget to the one that was previously approved. We are continuing the public hearing based upon that preliminary budget.

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Tehan:

**(RESOLUTION NO. 408 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve to open up the public hearing for the 2025 Preliminary Budget.

The Town Board voted upon roll call, resulting as follows:

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Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini:

**(RESOLUTION NO. 409 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve to close the public hearing for the 2025 Preliminary Budget.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

**Supervisor Miscione** asked if anyone would like to act on the 2025 Preliminary Budget; Town Attorney Herbert Cully – that is the old Preliminary Budget dated November 7, 2024 with the changes that were made at the last meeting on November 7, 2024 meeting

**Councilman Tehan** – Motion to approve the 2025 Preliminary Budget as the 2025 Final Budget; seconded by Councilman Reynolds.

The following Resolution was then introduced for adoption by Councilman Tehan and duly seconded by Councilman Reynolds:

**(RESOLUTION NO. 410 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve the 2025 Preliminary Budget as the 2025 Final Budget.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Nay
Councilman Latini	-	Nay
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Nay

Resolutions was NOT PASSED: vote was 2 to 3; **2025 Preliminary BUDGET DID NOT PASS as the FINAL BUDGET**

**Supervisor Miscione asked Town Attorney Herbert Cully (where we at)** – Town Attorney Herbert Cully – we have no budget, it goes back to – well the preliminary was adopted so it goes to the preliminary budget dated November 7, 2024 as the 2025 Budget.

**III. REPORTS OF TOWN DEPARTMENTS**

**a. Highway Superintendent Richard Sherman**

**1. 2024/2025 Onieda County Plowing Contract**

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds:

**(RESOLUTION NO. 411 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve to for Supervisor Miscione to sign the 2024/2025 Onieda County Plowing Contract (\$137,292).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

**IV. MATTERS SUBMITTED BY TOWN SUPERVISOR**

**a. Travelers Renewal Application**

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan:

**(RESOLUTION NO. 412 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve to for Supervisor Miscione to sign the Travelers Government Entity Crime Coverage Application

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

**b. Excess Employers Liability Insurance**

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds:

**(RESOLUTION NO. 413 OF 2024)**

RESOLVED, that the New Hartford Town Board does hereby approve to for Supervisor Miscione to sign the Excess Employers Liability Insurance Application.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

**V. MATTERS SUBMITTED BY COUNCILMEN**

- a. COUNCILMAN MESSA** – we had another house fire in the area and the Code letter than goes out is a little harsh and insensitive, leaves a bad taste – need to relook at the letter we send to residents; Councilman Reynolds – states the Code – black and white; Councilman Messa – an opening paragraph to state this is a difficult time – simple courtesy; Supervisor Miscione will write something and bring to the next meeting.

**VI. MATTERS SUBMITTED BY TOWN ATTORNEY HERBERT CULLY** – read: *The budget must be adopted by November 20<sup>th</sup> and recorded in the minutes of the Town Board. It then becomes the Annual Budget for the Town for the next fiscal year. If the Town Board fails to adopt a budget by November 20<sup>th</sup> the preliminary budget with such changes that the Town Board may have made will constitute the budget for the ensuring year.* So you have the Preliminary Budget with the changes that were made November 7, 2024, am I correct?; Supervisor Miscione – yes; Town Attorney Herbert Cully – and those changes were approved?; Councilman Tehan – yes; Town Attorney Herbert Cully – yes, ok we are set. I just wanted to be doubly sure.

**VII. MATTERS SUBMITTED BY COUCILMEN**

- a. COUNCILMAN TEHAN** – spoke about Tim from Bonadio coming to the meeting; One of the things we still need to accomplish is the completion of the 2023 and the half year through June of 2024 bank recons so that the audit can commence thereafter. We obviously have the estimate based on the hours that they would anticipate. They anticipated 2,750 per month, about 400 hours based on their estimates and the total would be \$49,500 for the 18-month period to do the bank recons. Tim noted that they would be able to start in December and get the invoice in January for the 2025 budget. I

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recommend we go this approach. We have to get it done to get the audit to even be started at this point; Councilman Latini asked if we are going to go with Bonadio and mentioned Chris Lambert – he does municipalities, including Frankfort; Councilman Tehan – talked about getting alternatives; Supervisor Miscione – I want to get it done but I don't want to get it done in case someone comes in for a lot lower. Town of Frankfort pays an accountant there who does municipal accounting and they pay him \$1500 a month to do theirs. At least until the next meeting put it out to the public – get one or two prices because this isn't going forward. We know we are using Bonadio going forward, they are doing the front work but the back work, someone maybe can come in and give us a better price – save the Town money. See if competitive at that number – costly – get the best thing for our buck here. We never put it on the website or in the paper – asking for bank recs and trial balances for our 2023 audit – submit an RFP – we have a meeting on Dec. 10<sup>th</sup> so we have 30 days; Councilman Tehan – Cheryl if you want to post this, I suggest you use the same language that is in the Bonadio engagement letter we received. I will send to Cheryl for Herb and Cheryl to mark up and put in the paper and online.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion duly made by Councilman Latini and seconded Councilman Messa, the meeting was adjourned at 6:55 P.M.

**(RESOLUTION NO. 414 OF 2024)**

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

Respectfully submitted,

Cheryl Jassak-Huther  
Town Clerk  
11/21/2024